IS MY CHURCH MEETING THESE HYGIENE & SAFETY NEEDS OF PRESCHOOLERS?

Yes	No	Not Sure

HYGIENE AND HEALTH PROCEDURES

1. Printed copies of church-approved preschool policies are available and consistently followed by teachers and parents.
2. Preschool rooms have easy access to running water for teachers to use in washing hands.
3. Toys and equipment in rooms for babies through twos are washed in soapy water, rinsed, and disinfected with a diluted solution of household bleach (5.25% sodium hypochlorite).
4. The bleach dilution for disinfecting toys and other surfaces is 1 (one tablespoon of bleach per 1 (one) quart of water mixed fresh daily.
4. Teachers use latex disposable gloves when changing diapers.
6. The church follows a policy regarding how to respond when sick preschoolers are present at church.
7. Teachers have access to information sheets parents complete on their preschoolers (providing family and health information).

Safety Procedures

8. Teachers inspect toys, teaching materials, furnishings, and the playground and remove broken, inappropriate, or unsafe items.
9. Signs are posted outside preschool rooms informing parents of food or cooking activities and requesting allergy alerts.
10. Only safe pets and plants are used in preschool rooms.
11. Teachers have access to a well-stocked first aid kit.
12. Individuals with first aid training are always available when preschoolers are present at church.
13. Teachers fill out an Incident Report when any accident or injury takes place, including biting.
14. Teachers have easy access to a telephone and numbers for emergency assistance, including the Poison Control Center.
15. The church has a disaster preparedness plan, and teachers are trained to respond. Teachers know (1) the escape procedure and route to exit the building and (2) the safe locations within the building.
16. Teachers follow the church policy regarding safety of preschoolers on the playground and on field trips.
17. Teachers follow church-approved security procedures for the arrival and departure times of children from their rooms.
18. Safeguards against child abuse include screening and supervising teachers, providing windows in classroom doors, placing a minimum of two unrelated adults in rooms, and enlisting teachers 18 years old or older.