



SOUTHERN HILLS BAPTIST CHURCH Preschool & Children Ministry Application



Place completed form in the Mailbox

Thank you for your interest in serving here at Southern Hills Baptist Church.

We believe God has placed individuals in the church who are equipped to carry out the mission He has called us to.

The Preschool and Children Teams provides many opportunities for you to use the gifts God has given you in His service. Places like: Welcome Team, Sunday School Teachers, Worship Leaders, Game Directors, Story Tellers, Break out session leaders, and many more. It is our desire to assist and equip you through the process of your journey by identifying God's call on your life and place you in a position where your relationship with God is strengthened, the body of Christ is served, and the world is reached for the glory of our God!

Personal Information:

First Name: _____ Last: _____ Male / Female

Street Address: _____

City _____ State _____ Zip Code _____

Date of birth: ____/____/____ Email: _____

Best phone number to reach you: (____) _____

Best time to contact you: Morning Afternoon Evening

Marital Status: _____ Spouse's Name: _____

Number of Children (if applicable): _____ Ages: _____

Occupation: _____

Place of Employment: _____ Number of Years: _____

T-Shirt Size

Small

Large

2XL

Medium

XLarge

3XL

Favorite Candy: _____

2017-18

Your Story:

Do you consider yourself a Christ follower? Yes No Deciding

Give a brief description of your life before Christ:

Give a brief description of how you met Christ:

Give a brief description of how your life has changed after Christ:

Have you been baptized (immersed) after you believed? Yes No

What would you say if someone asked you, "How do I become a Christian?"

What form of accountability do you currently have in place?

What people or experiences have been most significant in your growth as a Jesus follower?

Ministry Information:

Age/Grade Preference:

(please check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Bed Babies | <input type="checkbox"/> 1 st & 2 nd Grade |
| <input type="checkbox"/> Toddlers | <input type="checkbox"/> 3 rd & 4 th Grade |
| <input type="checkbox"/> Pre K and Kindergarten | <input type="checkbox"/> 5 th & 6 th Grade |
| <input type="checkbox"/> No Preference | <input type="checkbox"/> I really don't like kids. |

How long have you attended Southern Hills Baptist Church? _____

Are you currently a member of SHBC? Yes No If so, how long? _____

Are you involved in a Sunday School class? Yes No Which one? _____

Have you ever been involved in ministry at Southern Hills Baptist? If so, where and when?

List any other training and leadership/ministry experience you have had:

In what areas do you feel God has gifted you?

Why are you interested in serving in this area of ministry?

What are some expectations you have of the ministry/staff?

Reference Contact Information:

Full Name: _____

Full Name: _____

Relationship: _____

Relationship: _____

Email: _____

Email: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Kid City Leadership Agreement

1. At all times I will follow the **TWO ADULT RULE**. I know that there are to be at least two (preferably three) Children's ministry approved adults (21 years or older), present in all situations involving children during church activities on or off campus.
2. **I will immediately report any accidents**, injuries, or bites involving a child to my ministry leader and fill out an incident report. I know that there are first aid kits in every classroom. **I will also communicate to my ministry leaders any suspicious behavior** involving a minor, taking note when a child appears aloof or withdrawn, or exhibits a marked personality change as this may indicate a problem that deserves attention.
3. At all times, I will put into practice, the **CHILD-ADULT RESTROOM POLICY**:

I will never enter the restroom with a child. Instead stand outside the restroom where visible and have the child come to you if they need assistance. In rare cases that I may need to enter the restroom, I will tell another Kid City Worker before entering the restroom.
4. **I will avoid the appearance of evil** (1 Thessalonians 5:22) by not allowing my reputation or that of the Church to be hurt in any way as a result of my behavior with children at Southern Hills Baptist Church. I will at all times avoid:
 - a. Being alone with a minor;
 - b. Having a minor, over the age of four on my lap;
 - c. Touching a minor in an inappropriate or rough manner;
 - d. Using social media or texting in an inappropriate or unchristian manner;
 - e. Talking to a minor in an inappropriate manner.
5. I will enforce the **SECURITY NAME TAG POLICY** by ensuring every parent/guardian and child are provided with matching security name tags that include the date, child's name, classroom grade/location, allergies and/or special instructions. I know that adults must present their matching security name tag number when picking up their child. As a rule children should not be released to a minor, unless it has been discussed prior with the Children's Pastor and only if they have a matching security name tag.
6. **I will be present at our weekend services, and other training events sponsored by our church.** I realize that each program is vital to my growth as a servant of Jesus Christ.
7. I realize the importance, privilege and responsibility of the teaching ministry of Southern Hills Baptist Church; **I agree to teach the foundational beliefs and practices of the Church.**
 - a. That salvation comes by trusting in Jesus Christ as personal Lord and Savior (John 1:12)
 - b. That accepting Christ is knowing that ...
 - i. **God is Perfect.** The Bible tells us God created everything, including you and me, and He is in charge of everything. (Genesis 1:1; Matthew 5:48)
 - ii. **We Sinned.** We all choose to disobey God. The Bible calls this sin. Sin separates us from God and deserves God's Punishment of death. (Romans 3:23)
 - iii. **God Provided.** God sent Jesus, the perfect solution to our sin problem, to rescue us from the punishment we deserve. It's something we, as sinners, could never earn on our own. Jesus alone saves us. (John 3:16; Ephesians 2:8-9)

- iv. **Jesus Gives.** He lived a perfect life, died on the cross for our sins, and rose again. Because Jesus gave up His life for us, we can be welcomed into God's family for eternity. This the best gift ever! (Romans 5:8; Romans 6:23)
 - v. **We Respond in Faith.** Believe in your heart that Jesus alone saves you through what He's already done on the cross. Repent, turning from self and sin to Jesus. Tell God and others that our faith is in Jesus. (John 14:6; Romans 10:9-10,13)
 - vi. **We Grow.** Love God, Read the Bible, pray, go to church, and tell others. (2 Corinthians 5:17)
- c. That the Bible is the inspired Word of God (2 Peter 1:20-21) without error.
 - d. That maintaining unity and harmony within the Body of Christ is essential in all our efforts. (1 Corinthians 1:10)
8. **I will teach and live in accordance with biblical truths – setting the example in dress, conversations, actions, and priorities.** I realize that some behavior, although acceptable as a Christian, may not be appropriate conduct in front of minors (i.e. kissing, holding hands, discussions about dating, etc.) during child and youth-centered events.
 9. I commit to have a **deep spiritual concern for everyone in my class** – for the salvation of each child who does not know the Lord Jesus Christ and for the spiritual growth of those who do.
I will show this concern through my DEPENDABILITY, PUNCTUALITY, PREPARATION (of lessons), and **PRAYER.**
 10. **I will make a considerable effort to notify my ministry pastor/leader in advance** (5 days or more, if possible) **if I am unable to be present on my committed day** to volunteer. I will make every effort to find someone to fill in for me when I am unavailable. (someone who is Children's ministry approved) I will notify my ministry pastor/leader one month in advance if I am unable to continue serving in the children's ministry or to accept re-appointment.
 11. **I will meet children at the door at their level** when they come to my class. I will speak to the parents.
 12. **I will contact every child that is absent** this week. Every week.
 13. **I will contact every child on their birthday.** I will send a card or a make a phone call)
 14. **I will contact every child once a month.** This could be a card, visit, phone call or attend an off campus event.
 15. **I will be in my place of service 15 minutes prior to the start of class.**
 16. **I will never let a child outside the secure area alone.**

I have read, understand, and agree with the Kid City Leadership Agreement.

Initials

**The questions below are part of the process to help provide a safe
and secure environment for our children.
All information is held strictly confidential by the staff of Southern Hills Baptist Church.**
(Answering "yes" to any of the below questions does not necessarily disqualify you from service)

Have you had any experiences that might make it difficult for you to minister to children at SHBC? Yes No

Have you ever been convicted for the use or sale of illegal drugs? Yes No

Have you ever used illegal drugs? Yes No

Have you ever been hospitalized, treated for, or struggled with alcohol or substance abuse? Yes No

Have you ever been convicted of a misdemeanor or felony charge? Yes No

Are you engaged in any conduct that is contrary to the teachings of the Bible? Yes No

Do you have any health issues that could place the children of SHBC at risk? Yes No

Have you ever been denied legal custody of your children in any legal proceedings including divorce decrees or settlements? Yes No

We conduct a background check on all applicants. Do you have any objections? Yes No

If "no", please complete the attached background check consent form.

If you answered yes to any of the above questions, please explain briefly:

The information contained in this application is correct to the best of my knowledge. I, undersigned, give my authorization to Southern Hills Baptist Church or its representatives to release any and all records or information relating to working with minors. Southern Hills Baptist may contact my references and appropriate government agencies as deemed necessary in order to verify my suitability as a ministry volunteer.

Signature: _____ Date: _____

Printed Name: _____

DISCLOSURE and AUTHORIZATION TO OBTAIN INFORMATION

Southern Hills Baptist Church 8601 S. Pennsylvania Ave. OKC, OK 73159

In connection with my suitability for employment with **Southern Hills Baptist Church**, (herein "Client") or if employed, I understand that prior to or at any time after my employment commences a consumer report may be requested for employment/volunteer purposes from Protect My Ministry, Inc.,(herein: "Protect My Ministry") from public records including; but not limited to, Social Security number, motor vehicle operation history/driving records, workers' compensation information and criminal history to the extent permitted by law from various local, state, and federal agencies. Further, I understand that an Employment Credit Report may be requested. Finally, I understand that an Investigative Consumer Report may be requested and, as required under §606(a)(1) of the federal Fair Credit Reporting Act (FCRA), IS U.S.C. §1681 et seq., I understand that this Report will include information as to my character, general reputation, personal characteristics, mode of living, work habits, performance, experience, along with reasons for termination of past employment, whichever are applicable, obtained through personal interviews with associates who have knowledge concerning such items of information.

I VOLUNTARILY AND KNOWINGLY AUTHORIZE ANY PRESENT OR PAST EMPLOYER OR SUPERVISOR, COLLEGE OR UNIVERSITY OR OTHER INSTITUTION OF LEARNING, ADMINISTRATOR, LAW ENFORCEMENT AGENCY, STATE AGENCY, LOCAL AGENCY, FEDERAL AGENCY, CREDIT BUREAU, PRIVATE BUSINESS, MILITARY BRANCH OR THE NATIONAL PERSONNEL RECORDS CENTER, PERSONAL REFERENCE, AND/OR OTHER PERSONS TO GIVE RECORDS OR INFORMATION THEY MAY HAVE CONCERNING MY CRIMINAL HISTORY, MOTOR VEHICLE HISTORY/DRIVING HISTORY, SOCIAL SECURITY NUMBER, EARNINGS HISTORY, CHARACTER, GENERAL REPUTATION, MODE OF LIVING,AND EMPLOYMENT (INCLUDING REASONS FOR TERMINATION), CREDIT HISTORY, CREDIT CAPACITY, OR CREDIT STANDING OR ANY OTHER INFORMATION REQUESTED BY PROTECT MY MINISTRY DEEMED PERTINENT TO MY EMPLOYMENT.

In accordance with the FCRA and applicable state laws, I understand that I have the right to request a complete and accurate disclosure of the nature and scope of the investigation requested. Further, I am entitled to know if employment is denied because of information obtained by my prospective employer from a Reporting Agency. If so, I will be so advised in writing and be given the name, address and toll free number of the agency, a statement that the action was based in whole or in part on information contained in the Report, and written notice that I have the right (i) if I request, to obtain within sixty days a free copy of the Report from the Reporting Agency (under no circumstances shall such cost exceed the actual costs of duplication), and from any other Consumer Reporting Agency which compiles and maintains files on consumers on a nationwide basis; and, (ii) to dispute the accuracy or completeness of any information in a consumer report furnished by the Reporting Agency. I understand that upon my request with reasonable notice and after furnishing proper identification, Protect My Ministry's trained personnel will provide me with investigative information in my file during normal business hours in person or upon written request, by certified mail to a specified addressee, or telephone as permitted by law. Further, I understand that should I wish to review my file in person; I am permitted to be accompanied by one other person of my choosing who shall furnish reasonable identification and if requested, Protect My Ministry will provide a written explanation of any coded information contained in my file. I understand that Protect My Ministry is a Consumer Reporting Agency and it is Protect My Ministry's policy to not be involved in or make hiring decisions or recommendation.

Protect My Ministry's privacy policy limits the information it provides to the client named herein, however I hereby authorize the client to share such information with parties in interest who have a "need to know" such information to protect them and their employees. Protect My Ministry does not sell or otherwise provide any of the information found in its background investigations to any other party other than the client.

The following must be filled out completely and signed for your application to be considered (Please Print)

LAST NAME _____ FIRST NAME _____ MIDDLE NAME/INITIAL _____

HOME ADDRESS _____

CITY _____ COUNTY _____ STATE _____ ZIP _____

SOCIAL SECURITY NUMBER _____ DRIVER'S LICENSE NUMBER or STATE ID _____ STATE ISSUED _____ E.MAIL ADDRESS _____

For ID purposes please provide FULL DOB: _____ Please List Other Names Used _____

For residents of Minnesota and Oklahoma only:

I wish to receive a copy of any Background Check Report on me that is requested.

_____ TODAY'S DATE _____

Signature Authorizing the Procurement of the Consumer Report and/or Investigative Consumer Report